TEXAS A&M AGRILIFE EXTENSION

District 9 4-H Club Manager/Volunteer Leader Discussion

August 20, 2026

Record Session

Poll Everywhere - Survey

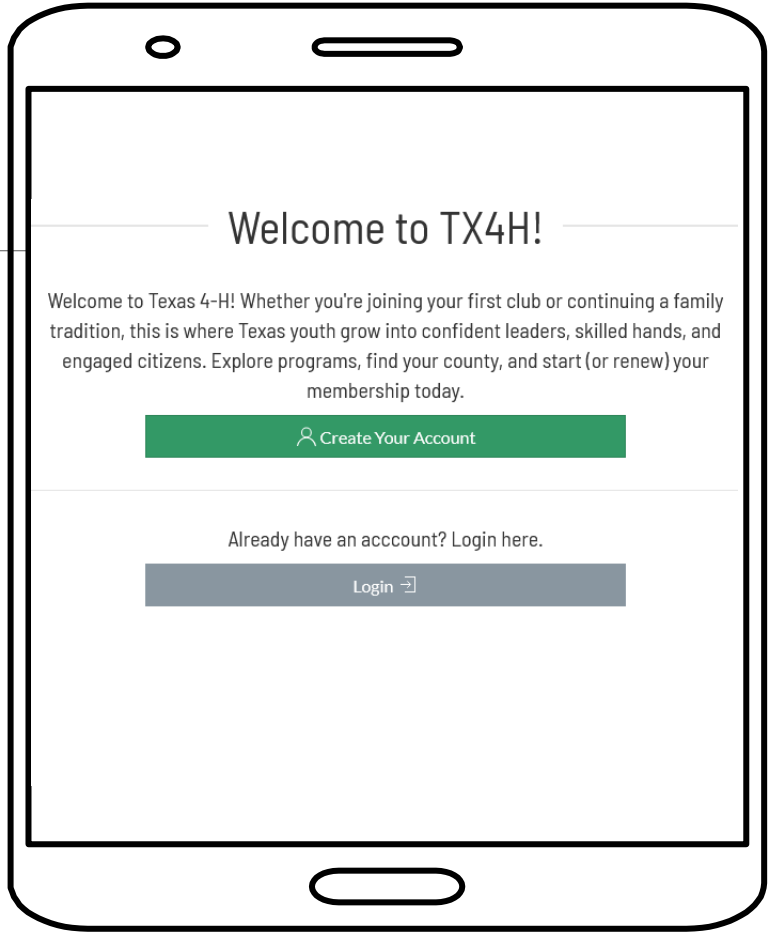
PollEv.com/coryhundl003

District 9 4-H STATS

- 18 Counties
- Ended 2025-2026 4-H year with 7,447 enrolled members
  - Leading District in enrollment
  - Leading District in Clover kid enrollment
- 8 of the D9 counties are in the top 50 of counties for enrollment
- 1,311 registered adult volunteers
  - Leading District on # of volunteers

Enrollment

- Annually – Opened on August 17th
- Youth and Adults
- Clover Kids – Rules page 3 – updates projects
- Club managers, project leaders, coaches
- Only those actively enrolled in the TX4H Enrollment System are covered under the insurance policy
- Extension Volunteer Standards – Screening and Trainings



What makes a great Club/Project?

Communication & Structure

- 4-H Families
  - Send reminders, emails, apps, texts
- Club Officers & Members
  - Give responsibility
- County Extension Office
  - Communicate, read newsletters
- Calendar/ Plan / Structure

Establish & Maintain Relationships

- Get to know families
- Provide families with information
- Recognition - youth and adults

Club/ Project Leadership Team

- Club Managers
- Project Leaders
- Club Officers
- Committee Advisors
- Committee Members
- Junior Leaders
- Activity Leaders
- Committee Chairman
- Teen Leaders

OPPORTUNITIES

Leader - the person who leads or commands a group, organization, or country.

Leadership - the action of leading a group of people or an organization.

Leadership is not limited to formal positions of authority but can be demonstrated by anyone who influences others to work towards a shared objective

Effective Meetings & Program Ideas

- Print Agendas
  - Is this a must?
  - Are there other **methods?**
- Copy of Previous Meeting Minutes
  - Options?
- Sign-in Sheets
  - Why is this important
- Structure
  - Consistency
  - Follow Bylaws
- Programs at Meetings
  - Educational – Ideas?
  - Guest Speakers
  - Fun, Games, Refreshments

Parts of a 4-H Meeting

Sample with Script

https://texas4-h.tamu.edu/management/

https://texas4-h.tamu.edu/resources/

Financial Management

- Bank Accounts – 2 bank accounts
  - If there are more than 2 accounts, must obtain approval
- Online Payment Systems
- Tax Exempt
  - Clubs are not state sales tax exempt
- Assets / Inventory
- Budgets
- Fundraising – abide by rules
  - Must be Approved by CEA
- Check Request Forms
  - Accountability and Documentation
- File 990's
  - What happens is a club does not file
- Bylaws- updating bylaws is important

Document coming soon on the website

Social media use

- Make a page for the 4-H Club , do not use a personal account for club use – Must be supported and approved by CEA
- Use name of 4-H Club
- Have at least 2 administrators on the account
- Respect copyrights of all content sources
- Maintain a professional communication style – **remember this is for a youth organization**
- Be sure to check grammar, spelling, tone, etc
- Do not engage in profane or inappropriate comments
  - delete or hide without commenting
- Make certain families are okay with posting of photos of their kids
- Profile pictures and cover photos should be neat, clear, crisp and appropriate

Social Media Continued…

- Set page settings that administrators must approve posts
- This a great tool to showcase all the awesome things happening, but it should always be monitored.
- Upcoming events and activities – great to promote
- Agents/County must approve promoted information that stems from their office
    - Do not reinvent the wheel
- Only officially Texas 4-H Chartered Clubs/Groups can have pages in the name of 4-H

Divide and Conquer

- Club managers/ Volunteers can divide responsibilities
- Play to your strengths!
- Plan. Plan. Plan!
- Involve executive committee in planning
- Hold youth accountable to their roles
- Don’t bail them out all of the time – failure can lead to learning

General Items

- Only chartered 4-H clubs/ groups are allowed to use the 4-H Clover and name
- It must be used in the correct manner –
- The County Extension Office handles eligibility with the schools
- All registered and approved youth and volunteer leaders fall under the Texas 4-H Inc.
  - Insurance policies
  - General Liability
  - Accident and Medical (Limited)
- Other Club Managers/ Project Leaders
- County Extension Agent/Office – Your initial go to – Agents oversee the County Program!

4-H Opportunities

- Club, County, District, State, National, International
- Promote to all youth
- Some will vary based on age
- Workshops, Contests, Ambassadors, Scholarships, Awards

https://texas4-h.tamu.edu/

What is the big picture of club & Project management?

- ***Volunteers:***
  - Are key to clubs/projects succeeding
  - Serve as important role models for youth
  - Provide leadership in recruitment of other volunteers and 4-H members
  - Provide leadership for 4-H clubs, projects, and activities

Questions?

One Day 4-H – October 10th

All the 2026 One Day 4-H Information can now be found on the Texas 4-H Website at: https://texas4-h.tamu.edu/events/oneday/. Highlights about the event are included below. I have also attached the planning guide here.

As we did last year, *we want to take One Day 4-H back to its roots and see the impact that Texas 4-H can make across the state in One Day (October 10, 2026).* Texas did a great job doing this last year, let's see the impact we can make this year!

Texas 4-H will be looking for the events that make the biggest impact on October 10, 2026, in the following five categories from across the state:

- Blood Drive
- Goods Drive (Clothing, Food, Pet Supplies)
- Recruitment (New member enrollment, 4 more for 4-H)
- Hands-on Service (highway clean-up, park clean-up, manual labor, etc.)
- Partnership Service (working with another non-profit: helping at an animal shelter to bathe animals, clean runs, build ramps, build beds, etc.).

Junior Master Photographer (JMP) program!

Join us for two hands-on workshops designed just for you, the budding photographer. You'll learn the secrets of camera settings, composition, and lighting, and upon completing both workshops, you'll have the opportunity to earn your JMP certification. This certification is your first step towards becoming a prestigious Photography Ambassador. Open to all intermediate and senior 4-H members, these workshops are the perfect opportunity to explore the exciting world of photography. Sign up on TX4H. The complete two-part workshop is $120, and seating is limited to the first 60 registrations at each location. Don't miss this chance to turn your photography passion into a thrilling adventure.

DALLAS
Workshop 1: September 26
Workshop 2: December 5

KERRVILLE
Workshop 1: November 7
Workshop 2: November 8

Junior Master Photographer Brochure
How To Become A Junior Master Photographer or Photography Ambassador
Photography Ambassadors Brochure

Food Challenge Explore Guide – updated guide
Food Show - changes to scorecard

https://texas4-h.tamu.edu/projects/food-nutrition/

District 9 Dates and Deadlines – check with your agents on dates for the 2026-2027 4-H year