

***The Rudder Stage Manager reserves the right to prohibit the use of any materials before or during the performance.



9. **Required Information Form.** **All qualifiers for Texas 4-H Roundup** must complete and submit the **REQUIRED** Online Information Form by **Thursday, May 18, 2023**. The link to the form will be emailed to qualifying youth, county extension offices, agents, and District Specialists.

The following information will be required on the form: ***(Gather the information before you begin!)***

- County and District
- County Extension Agent's name and email address
- Category
- Name of Act/Title of Music or Song (as you want printed in the program)
- Brief description of act to be used to introduce the performance. (Samples included on page 19.)
- List of equipment you'll need from the provided list of equipment in each room. (See list page 5.)
- Do you have props to unload and store on Tuesday or Wednesday evening?
- Diagram/drawing/photo of set up to upload (jpg file) (if applicable)
- **Audio files for any music to upload (mp3, mp4 or wav file)**
- Names and email addresses of all the team members
- Coaches' names and email addresses

An email confirmation will be sent from "Cory Hundl" to the person completing the form, the County Extension Agent, and the first coach listed on the form.

10. **Texas 4-H Roundup Registration.** Also, do not forget that each member of the team and adult chaperone must register in 4-H Online to attend Texas 4-H Roundup as a participant (Senior Youth – Full Time) to be eligible to participate. The deadline is **TBD**



11. **Music.** **All music must be uploaded on the Required Information Form online by the deadline prior to Texas 4-H Roundup.** **The music must be in .wav or .mp3, mp4 format.** You may upload multiple files. Each audio file will need to be clearly labeled with the Category, County, and Name of individual or team. (See below for label name for category.) The link to submit information will be provided in the spring to all County Extension Agents, offices and District Specialists.

The file name must be in the following format: **Category_County_Individual or Team Name**

For music file category names:

Category	File Label
4-H Skit	Skit
Choreographed Routines	Choreo
Variety Show	Variety
Poetry/Prose	Poetry
Musical/Instrumental	Music
Solo/Band Performance	Band
Vocal	Vocal

Examples:

Skit_Cooke_4HBand.wav

Choreo_Erath_SallySmith.mp3

Vocal_Gillespie_JohnWilliams.wav